## Printing Report Cards From The PowerSchool Parent Portal

You must already have a PowerSchool Parent Portal account setup to login and print report cards. If you do not have an account, contact your school secretary to send you a Parent Portal Activation letter, which has setup instructions and codes to link your student. You can have multiple students setup under one parent portal account.

- 1. Go to <u>https://powerschool.d105.net/public/home.html</u>.
- 2. Login with your parent portal credentials.

PowerSchool SIS				
tudent and Pare	nt Sign	In		
Sign In Create Account				
Select Language		English		~
Jsername	1			
assword				
	Forgot Userna	me or Password		/
			Sig	n In

3. Once logged in you will see the Navigation pane on the left. Select Student Reports on the left and then it will show you all the reports you can choose from. Select the desired report which will then open and display. You can use the browser print function if you wish to print a paper copy. Over the summer, the 3 Trimester Report Cards will be removed and re-run into one report card with all grades and comments for the entire year.

Navigation		
Grades and Attendance		
Grade History		
Attendance History		
Email Notification		
Teacher Comments		
Student Reports		
School Bulletin		
Class Registration	/	
Balance	No Current Reports Available At This Time	
My Schedule	Archived Reports	05/26/2020
School	GMS 19-20 T1 Report Card GMS 19-20 T3 Report Card	05/26/2020 05/26/2020
Account Preferences		